

Company Copy

CHARLES MONAT

Charles Monat Associates Limited  
Unit 37-2 Level 37, Q Sentral  
No. 2A, Jalan Stesen, Kuala Lumpur Sentral  
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monat.com

## ENGAGEMENT NOTICE (POLICY OWNER)

### **Disclaimer:**

The services referred to in this online form are only offered in the jurisdiction where and when they may be lawfully offered by Charles Monat Associates Limited ("Charles Monat"). The forms available on our website are not intended to be used by persons located in or resident in jurisdictions that restrict the offer of such services or products by Charles Monat. Users accessing these pages are required to observe all applicable laws and regulations. These forms should not be regarded as an offer or solicitation to sell anything in any jurisdiction to anyone to whom it is unlawful to make such an invitation or solicitation in such jurisdiction, and Charles Monat may reject any applications from locations it is not licensed in.

You should seek separate legal, financial and/or tax advice to ensure that life insurance is the right type of financial product for you and you will obtain, or have obtained, separate advice on these matters to the extent you consider it necessary.

In submitting this form, you understand and agree that Charles Monat may decline your application at its sole discretion without giving any reason and without entering into any correspondence. No binding engagement shall be construed as in force or assumed as a result of your submission of this form to Charles Monat by any means, via email or otherwise, unless and until a written notification expressly approving Charles Monat's engagement has been sent to you by the relevant Charles Monat entity. Further information may need to be provided by you before such confirmation of engagement is provided.

Charles Monat cannot guarantee the security of the forms sent electronically to Charles Monat, and will not be responsible for any damages or losses incurred by internet users if they send an electronic message to Charles Monat, or if Charles Monat sends an electronic message to them upon their request. Charles Monat is not responsible in any manner for direct, indirect, special or consequential damages arising out of the use of its website or communications.

For any enquiry, please contact the Charles Monat entity you are interested in engaging, or you may email us at [info@monat.com](mailto:info@monat.com).

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You have instructed Charles Monat Associates Ltd (“**Charles Monat Labuan**”), a company within Charles Monat, to provide insurance broking services and advice in relation to an insurance product under which \_\_\_\_\_ is the life insured (“**Life Insured**”). The insurance broking services to be provided by Charles Monat Labuan include reviewing, negotiating, placing, and servicing that insurance product (“**the Product**”).

Charles Labuan’s services (including the provision of a report or recommendation on the availability and suitability of any insurance product, and arranging any policy you decide to purchase) will be subject to the Client Engagement Guide that Charles Monat Labuan will provide to you before you give the final instruction to purchase the Product.

This document will come into effect on the date on which you receive the approval of your submission by Charles Monat. By proceeding to engage with Charles Monat Labuan, you understand and agree that:

- Charles Monat Labuan cannot advise you on any investments or financial products other than insurance. You should seek separate financial advice to ensure that insurance is the right type of financial product for you. Some life insurance policies allow you discretion regarding the investments that support the value of the policy. If you purchase such a policy, Charles Monat Labuan will not advise on those investments or the selection of an investment manager or custodian and we recommend that you seek appropriate professional advice as the performance of the investments selected can have an effect on the policy value and continuation. You understand that Charles Monat cannot offer advice in relation to tax, accounting, foreign exchange control, regulatory or legal matters (including your ability to enter into any insurance product and sanctions) and you will obtain, or have obtained, separate advice on these matters to the extent you consider it necessary.
- Charles Monat Labuan will make an insurance recommendation to you based upon the information provided, but ultimately it is your responsibility to ensure that any insurance product you select is suitable for your needs and circumstances.
- You must ensure that the Life Insured consents to Charles Monat Labuan handling the Life Insured’s personal information in accordance with the Charles Monat Privacy Policy (further details of which are set out in the attached Short Form Privacy Policy).
- You wish us to keep the Life Insured informed of developments in relation to the Product unless you instruct us to the contrary. Charles Monat Labuan will not provide any advice or insurance broking services in respect of the Product to the Life Insured.
- Charles Monat Labuan is remunerated for its services by the receipt of commission paid by insurers and if a third party has introduced you to Charles Monat Labuan, that third party will receive a referral fee unless we advise you to the contrary. Charles Monat Labuan will disclose to you, in relation to the Product, the terms, conditions, benefits, risks, premiums, fees, charges and cost of distribution.

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- The Product may be arranged or effected wholly or in part with an insurer authorized in another jurisdiction but not in Labuan, Malaysia. Such insurers are not subject to the provisions of the Labuan Financial Services and Securities Act 2010, which establishes a system of regulatory supervision of authorized insurers in Labuan, Malaysia. Charles Monat Labuan will provide you with the name, address and country of authorization of any recommended insurers not authorized in Labuan, Malaysia or such insurers' financial standing and which country's laws will determine disputes under the insurance policy.

Name (Please PRINT clearly)	
Signature	Date (mm/dd/yyyy)

## SHORT FORM PRIVACY POLICY

This document summarizes how Charles Monat (a group of the Charles Monat companies that provides insurance advice and planning support to discerning high net worth individuals and families) handles the personal information about you (including sensitive information concerning your health and finances) in connection with the services it provides. A more detailed version of this Privacy Policy is available upon request, and can also be accessed at <http://www.monat.com/privacy/>.

### 1. WHO AT CHARLES MONAT IS RESPONSIBLE FOR MY PERSONAL INFORMATION?

The company responsible for your personal information which Charles Monat collects in connection with the services provided by Charles Monat will vary depending on geographical location and includes:

- **Charles Monat Associates AG**, Bleicherweg 10, 8002 Zürich, Switzerland (No. CHE-469.487.855), in respect of services provided by Charles Monat in or from Switzerland;
- **Charles Monat Associates Limited**, 12/F St. George's Building, 2 Ice House Street, Hong Kong (BR No. 06596473) in respect of services provided by Charles Monat in or from Hong Kong;
- **Charles Monat Associates Pte Ltd**, 80 Raffles Place, UOB Plaza 1 #26-01/02, Singapore 048624 (UEN 200405282G) in respect of services provided by Charles Monat in or from Singapore;
- **Charles Monat Associates AG**, Landstrasse 123, 9495 Triesen, Liechtenstein (Reg. NO. FL-0002.511.251-6) in respect of services provided by Charles Monat in or from Liechtenstein;
- **Charles Monat Associates LLC**, 701 Brickell Avenue, Suite 1550, Miami, Florida 33131, USA (Company No. 1023238), if services are provided by Charles Monat in or from the USA;
- **Charles Monat Agency Limited**, 108 St. George's Building, 2 Ice House Street, Hong Kong (BR No. 516122) in respect of agency services provided by Charles Monat in or from Hong Kong;
- **Charles Monat Associates Limited**, Unit 37-2 Level 37, Q Sentral, No. 2A, Jalan Stesen, Kuala Lumpur Sentral, Kuala Lumpur 50470, Malaysia (Company No. LL15206) in respect of services provided by Charles Monat in or from Malaysia;
- **Charles Monat Associates Limited**, Office 603, Level 6, Gate District 5, DIFC, P.O. Box 507269, Dubai (Company No. 3197), in respect of services provided by Charles Monat in or from the Dubai International Financial Centre.

Furthermore, some of the personal data can also be processed at the holding entities in the Charles Monat group, being Charles Monat Limited (12/F, St. George's Building, 2 Ice House Street, Hong Kong, BR No. 55184) and Monat Global Wealth Pte. Ltd. (80 Raffles Place #26-01/02, UOB Plaza 1, Singapore 048624, Company No. 201711561D), the registered address of Charles Monat Associates LLC (191 Union Street, Holden, MA 01520, USA), the registered address of Charles Monat Associates Limited Malaysia (Brumby Centre, Lot 42, Jalan Muhibbah, 87000 Labuan F.T., Malaysia) or the co-office of Charles Monat Associates Limited Malaysia (Office Suite 1660, Level 16 (A), Main Office Tower, Financial Park Complex Labuan, Jalan Merdeka, 87000 Labuan F.T, Malaysia).

## 2. WHY DOES CHARLES MONAT COLLECT MY PERSONAL INFORMATION?

Charles Monat collects, processes, and retains your personal information primarily to provide the services which you request such as but not limited to reviewing and considering the potential insurability, reconciling offers, determining the extent of potential coverage that may be offered under a Policy, reviewing the extent of tentative assessment which may be made by the insurer), or services which you did not personally request but is to be arranged for your benefit upon your instruction (e.g. undertaking necessary due diligence, KYC, AML and similar checks necessary for compliance with laws and regulations and risk management). Charles Monat may also use your personal information for certain other purposes (e.g. to improve or develop the services Charles Monat provides, or to generate statistics to analyze the market trend for insurance-related products and services), as

described in the full version of Privacy Policy. Charles Monat does not make decisions based solely on automated processing, including profiling. Charles Monat will not use your personal information for marketing purposes without your consent for the same.

## 3. DOES CHARLES MONAT SHARE MY PERSONAL INFORMATION WITH THIRD PARTIES?

Charles Monat will share your personal information with third parties only to the extent Charles Monat is legally required to do so, or Charles Monat needs to do so in order to provide the services you request, or services which you did not personally request but is to be arranged for your benefit upon your instruction (e.g. other members of the Charles Monat companies, service providers that support Charles Monat's operation, IT-providers, storage or telecommunications providers, business partners, medical practitioners, insurers, premium finance providers, etc. who may also share data within their group and/or affiliated companies and third parties such as reinsurer(s) and other service providers). Some of such third parties may be located outside your country of residence (see below).

## 4. DOES CHARLES MONAT TRANSFER MY PERSONAL INFORMATION OVERSEAS?

Due to the international nature of the services Charles Monat provides and the way in which Charles Monat operates, you agree Charles Monat needs to transfer your personal information across international borders to a destination where the law governing the protection of your personal information may not be equivalent to the law that applies in your country of residence or the country in which the collection of your personal information takes place (e.g. for the purposes of IT systems, administration, servicing, or to arrange insurance with insurers that operate internationally).

Whenever Charles Monat transfers your personal information across international borders, appropriate steps and safeguards that are within Charles Monat's control will be taken to ensure that such transfer complies with the applicable legal requirements.

## 5. WHO AT CHARLES MONAT CAN I CONTACT ABOUT MY PERSONAL INFORMATION?

You have the right to access your personal information held by Charles Monat, and to ask Charles Monat to correct or delete your personal information where it is inaccurate or out-of-date. Furthermore, you are entitled to request for portability of your data and to restrict further processing of data, to withdraw your consent or to object against the processing. This all within the limits of the applicable laws. If you wish to exercise a right, or if you have any question or concern regarding the way in which your personal information is handled by Charles Monat, please contact your Lead Consultant at the first instance. Alternatively, you can also write to Charles Monat Group DPO Appurva Bhatia at [dpo.cma@monat.com](mailto:dpo.cma@monat.com) with any question, concern, or complaint at the address given in Section 1 above.

## 6. CAN I WITHDRAW MY CONSENT AT ANY TIME?

You may at any time withdraw any consent given or deemed to have been given in respect of the collection, use or disclosure by Charles Monat. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal. You always have the right to lodge a complaint with the relevant supervisory authority. Please be aware that exercising some of these rights may mean that Charles Monat will be unable to provide its services to you because it concerns information that is essential to Charles Monat being able to do so.

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## 7. WHETHER THE PROVISION OF PERSONAL INFORMATION IS MANDATORY AND THE CONSEQUENCES OF REFUSAL TO PROVIDE

It is not mandatory for you to provide all of the personal information Charles Monat asks you to provide, but if you refuse to provide your personal information, your refusal may restrict the availability of insurance that can be placed through the services provided by Charles Monat, or otherwise adversely affect the ability of Charles Monat to provide its services in a timely and satisfactory manner.

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- Charles Monat Labuan is remunerated for its services by the receipt of commission paid by insurers and if a third party has introduced you to Charles Monat Labuan, that third party will receive a referral fee unless we advise you to the contrary. Charles Monat Labuan will disclose to you, in relation to the Product, the terms, conditions, benefits, risks, premiums, fees, charges and cost of distribution.
- The Product may be arranged or effected wholly or in part with an insurer authorized in another jurisdiction but not in Labuan, Malaysia. Such insurers are not subject to the provisions of the Labuan Financial Services and Securities Act 2010, which establishes a system of regulatory supervision of authorized insurers in Labuan, Malaysia. Charles Monat Labuan will provide you with the name, address and country of authorization of any recommended insurers not authorized in Labuan, Malaysia or such insurers’ financial standing and which country’s laws will determine disputes under the insurance policy.

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